



Blue Valley Early Childhood PTA Meeting Minutes

Monday, May 7, 2018

Attendees

Heather Jenkins, Jessica Swaters, Brooke Hightower-Foster, Kendall Burr, Michelle Kelly, Amber Tiberio, Tammy Davis, Alissa Zerr, Jennifer Schlup, Melinda Norton, Michaela Burke, Rachel Johnson

Agenda

Call to order

Heather Jenkins called the meeting to order at 6:30 PM.

Recruiting

Heather adjusted the standing agenda to review the opportunities for new officers/volunteers.

- Meetings have previously been on the first Monday evening of the month, but is up to the board to determine.
- Open positions (each described in writing and provided to attendees): President, Vice-President of Preschool (current VP willing to serve again if elected), Vice-President for PAT, Secretary, Treasurer -- receiving (current willing to serve again if elected) and disbursement, and Fundraising.
- Michelle and Kendall emphasized that as school representatives, they support as much or as little as a particular year's board/volunteers can handle.
- Heather shared a little about previous events/committees.
 - Back to School night -- mostly recruiting volunteers and members (Hilltop)
 - Stock the Break Room
 - Trunk or Treat -- (all preschool)
 - Yearbook -- up to next board
 - Hilltop Appreciation
 - Stock the Breakroom
 - Conference Dinners
 - Appreciation Week

- School Pictures
 - Room Parent Coordinator
 - Public Relations
 - Book Fair
 - Spirit Wear
 - Art Card Day
 - Block Fest
 - Outings -- PTA Field Trips
 - Spring Celebration
- Any attendees from this evening who are interested in a position can leave their name tonight or watch for the signup genius to go out via email.

Approval of previous minutes

April minutes were previously sent and all present reviewed. Kendall Burr moved that we accept the March minutes. Michelle Kelly seconded. Motion carried.

Parents as Teachers Report: Michelle Kelly

- Spring Celebration was super-successful!
- **Summer Story Times** -- will be back at Hilltop on Fridays this summer
 - June 8, June 29, July 13 (changed from last month's minutes)
 - Michelle looking for funding for one additional playgroup on June 27
 - Rachel proposed a funding source from the budget. Kendall moved that the PTA fund the additional playgroup and Jessica seconded. Motion carried.

Principal Report: Kendall Burr

- Shifting locations just a bit to respond to changing K-5 enrollment in two satellite locations. Next year, there will be 0 classrooms at MTE, 2 at OHE, 4 at STA, and 6 at WSE. 15 will remain at HLC
- Peer enrollment continues.

Teacher Representative

No Teacher Representative tonight. Per Kendall, they are looking forward to Teacher Appreciation Week!

President's Report: Heather Jenkins

- **Yearbook:** ready to distribute!
- **Audit:** Kendall and Michelle will volunteer again if no other volunteers.
- **Thanking Volunteers:** Heather proposed that the future board consider a formal way to thank volunteers in future years.
- **BV Ed Foundation Breakfast:** Kendall moved that the PTA sponsor a table at the breakfast again this year, Jessica seconded. Motion carried.
- **Summer Playground Meetups:** discussed that there may not be a board member each week, but agreed that it is still worth it to announce that it would be each week.

Vice President of Preschool Report: Jennifer Schlup

No Update

Vice President of PAT Report: Michaela Burke

- **Field Trips/Playgroups:** Michaela Burke will work with Sarah Unrein to schedule.

Treasurer Report: Jessica Swaters and Rachel Johnson

- **Membership** payments received after April 1 are assumed to apply to next school year.
- **Budget** is looking good so far with any overages covered by other areas that have come under budget.
- **End of Year Celebration:** Great Event!!
- **New PTA T-Shirts:** Sales have netted about \$180 so far. This campaign will close soon.

Secretary Report:

- Kendall Burr volunteered to take notes tonight due to technical difficulties :-)
- **Hilltop Appreciation Week:** Great efforts at gathering lots of gifts for staff! Still looking for cleanup help.

Meeting Adjourned at 8:00 pm

Next meeting is Monday, June 4 at 6:30 in the Welcome Center