



Blue Valley Early Childhood PTA Meeting Minutes

4/13/2026

Attendees

Kendall Burr, Michelle Kelly, Kristen Byers, Emily Shields, Danielle Oehrlien, Artemis Lang and guests Erika and Laura

Agenda

Call to order

Kristen called the meeting to order at 6:42 p.m.

Approval of previous minutes

Kristen moved that we accept the March minutes. Danielle approved and seconded and motion carried.

Principal Report: Kendall Burr

- Hilltop update:
 - Last professional development day next Monday. Focus is on tightening early learning standards and IEPs.
 - Certified Staffing: we are in a good place for next year. 1 more teacher position to fill.
 - Last week Para appreciation week and getting excited for Teacher Appreciation Week coming up.

Parents as Teachers Report: Michelle Kelly

- PAT Update:

- Lead Educator position open, doing interviews this week.
- Will be hiring 3 new Parent Educators, positions to open soon. Possibly 25 hr/week position.
- Touch-a-Truck May 2nd
- Last chance to share with friends to get a visit in before summer

PTA President's Report: (open position - Kristen filling in)

- Positions for Next Year + Recruiting Ideas
 - Went out in PTA Newsletter for April
 - Will work on a blurb and Graphic for Hilltop
 - Transition meeting in June?
- Staff Appreciation Week (will work with Emily + Team)
 - May 4-8
 - Theme: In My Teacher Era (Darci will do front hallway area decorations)
 - Ideas: Donut Bar, Caramel Apple Bar, Relaxation Bar, Coffee Bar
 - Gifts/Raffle Prizes–[Solicitation Letter](#)
 - Budget:
 - Food \$1500
 - Supplies \$125
 - Gifts/Gift Cards \$250
 - Wiggle room from conferences \$300
 - Sonic Drinks - big hit - look into Google Forms for teachers fav drinks

Vice President of PAT Report: Kristen Byers

- Playgroups: April 17th
- Touch-A-Truck May 2nd
- March Outing: April 26th 12:30-1:00
 - Liv Love: Ready, Set, Dance! - movement type class
- May Outing: likely Deanna Rose (\$100 budget)
- 🌸 May Event: Popsicles and Bubbles–all PTA end of the year celebration
 - Use \$300 conference surplus?

Vice President of Preschool Report: Emily Shields

- Teacher Appreciation Week (will work with Kristen!)
 - Darcie Giles will do lobby decorations
 - Look into sending Door size pieces of paper for home designing and then bringing it in. Not everyone has a room parent, so could just be a 1 time volunteer. Have available paper sizes on a specific date for people to come in and pick up.
 - Contact Additional Volunteers
 - Erika Eden erikateden@gmail.com - Teacher Appreciation
 - Laura Knapp laura.bryon@gmail.com -

Treasurer: Danielle Oehrlein

- New Treasurer position got Filled! Meet up in late May to transition.
- Review March Financials:
 - Donations are still coming in and looking good
 - Expenses: 2 sessions left with Ms. Rae - we may skip / We may do a June Playgroup PAT and PTA. (\$375 left) / Deanna Rose (\$100)
- Membership update
 - New Membership File as of 4/1
 - For Accounting purposes, the income is recognized on July 1st, the beginning of our fiscal year

Secretary: Artemis Lang

- Need to update Weebly/Square verification phone number (from Megan D)
- Communications - Kelsey Tank
 - April newsletter went out.

Meeting Adjourned:

Kristen adjourned the meeting at 7:24 p.m.

Next meeting:

The next meeting was scheduled for Monday, April 27th at 6:30pm at Hilltop Learning Center.