



Blue Valley Early Childhood PTA Meeting Minutes

4/27/2026

Attendees

Kendall Burr, Michelle Kelly, Kristen Byers, Emily Shields, Danielle Oehrlen, Artemis Lang and guest Erika

Agenda

Call to order

Kristen called the meeting to order at 6:39 p.m.

Approval of previous minutes

Kristen moved that we accept the April minutes. Michelle approved and Danielle seconded and motion carried.

Principal Report: Kendall Burr

- Hilltop update:
 - Last professional development day next Monday. Focus is on tightening early learning standards and IEPs.
 - Certified Staffing: we are in a good place for next year. 1 more teacher position to fill.
 - Last week Para appreciation week and getting excited for Teacher Appreciation Week coming up.

Parents as Teachers Report: Michelle Kelly

- PAT Update:

- Lead Educator position open, doing interviews this week.
- Will be hiring 3 new Parent Educators, positions to open soon. Possibly 25 hr/week position.
- Touch-a-Truck Saturday, May 2nd
- Last chance to share with friends to get a visit in before summer

PTA President's Report: (open position - Kristen filling in)

- Positions for Next Year
 - Secretary/Outings/Treasurer possibly filled!
 - Come to next June meeting to transition workload and information
- Staff Appreciation Week - Donations update
 - next year start process in February and look into Sporting KC, Chick-fil-A (minimum 500 and 30 days in advance - possibly for meet the teacher night)

Vice President of PAT Report: Kristen Byers

- May Playgroups:
 - May 8th and May 18th
 - PAT/PTA Combined PlayGroup for June 24th
- Outing: May Date TBD
 - Location: Deanna Rose (\$100 budget)
- 📌 May Playground Event: Popsicles and Bubbles—all PTA to use \$300 conference surplus?

Vice President of Preschool Report: Emily Shields

- Staff Appreciation Week Update - *Create a poster for the week for staff
 - Monday: Donuts & Coffee @8:00Am
 - Emily to pickup/deliver/setup Donut Bar
 - Need cold iced coffee from Costco, KK provides sugar + creamers
 - Tuesday: Taco Bar Luncheon @11:30AM
 - Food to be delivered; need setup/cleanup help
 - Wednesday: Sonic, Popcorn & Candy Bar @11:30AM
 - Need to make Sonic labels for all orders to be delivered on Tuesday
 - Emily to pickup/deliver/setup Sonic and popcorn bar
 - Popcorn pickup on Wednesday AM (10:45ish)
 - Thursday: Apple Bar @11:30AM

- Need setup and cleanup help
- Decorating: Make the Whole School Shimmer! (4 volunteers currently)
 - May 2nd 11:30-1:30
 - Lots of shimmer—will need help decorating Welcome Center/Front Area, hanging fringe curtains over teacher doors in addition to shimmery decor provided by parents
- Sign Ups/Parent Contributions: Hoping to get more parent signups this week
- Raffle Gifts Update (*donations has been challenging, next year start in Feb*)
- Food Updates
 - Big Costco run needed sometime this week - Danielle
- For Danielle:
 - Taco Bar payment
 - Monetary Donations made to PTA
 - Gratuity on food and drink orders
 - Receipts for reimbursement (Sonic, Krispy Kreme)

Treasurer: Danielle Oehrlein

- Review April Financials
 - Budget Review - not Ready yet
 - \$200 left for Rae
- Audit
 - Pending delivery to Kansas PTA
 - No concerns found, will send copy to Kendall and Michelle
- Membership update: 3 more included!

Meeting Adjourned:

Kristen adjourned the meeting at 7:24 p.m.

Next meeting:

The next meeting was scheduled for Monday, June 1st at 6:30pm at Hilltop Learning Center.